



**Southern**  
Illinois University  
**Carbondale**

## Change of Status USCIS Instructions F-1 to F-2

Items required	Notes
Form I-539	<b>Available at:</b> <a href="http://www.uscis.gov/files/form/i-539.pdf">http://www.uscis.gov/files/form/i-539.pdf</a>
\$300.00 check or money order made payable to: U.S. Department of Homeland Security	<b>Please spell out U.S. Department of Homeland Security; do not use initials "USDHS" or "DHS"</b>
New Form I-20	<b>Issued by ISS</b>
Original I-94 card	
Financial Statement	<b>Current within 6 months</b>
Copy of your U.S. visa	
Copy of your passport validity page(s)	<b>Showing number, name, photo and expiration date</b>
Copy of marriage certificate	<b>Translated into English</b>
Copy of spouse's I-20	
Copy of spouse's I-94 card	<b>Front &amp; Back</b>
Copy of any previous I-797A Approval Notice of Action <b>(if applicable)</b>	<b>from USCIS</b>
Copy of spouse's passport validity page(s)	<b>Showing number, name, photo and expiration date</b>
Copy of spouse's U.S. visa	
Letter of Explanation as to why you want a change of status	<b>The letter must also contain:</b> <ol style="list-style-type: none"> <li><b>1. Your address &amp; phone number and your request</b></li> <li><b>2. your request for change of status from F-1 to F-2</b></li> <li><b>3. signature of both you and your spouse with printed names beneath each signature.</b></li> </ol>

**Retain copies of all documents sent to and received from the US Citizenship and Immigration Service.**

**Once you have collected all the documents and forms listed above please call ISS at 618-453-5774 to schedule an appointment with an advisor who will review your application.**

**USCIS California Service Center**  
24000 Avilla Rd., 2nd Floor  
Laguna Niguel, CA 92656