

# Transferring From SIUC To Another College or University in the United States



International students studying at Southern Illinois University Carbondale (SIUC) considering transferring to another college or university in the United States **must**:

- Have maintained full time enrollment
- Have applied for and been accepted for admission to another college or university in the United States.
- Notified the international student advisors at International Students & Scholars (ISS)
- Have determined a date that they would like to be released from SIUC to transfer to another U.S. college or university.
- Have completed the forms required by the college or university to which you will be transferring.

All international students, F or J, studying in the United States have been assigned a SEVIS ID number. SIUC **must** update your SEVIS record if you wish to transfer. You must notify an international student advisor of your intention to transfer and determine a date that you would like to be released to transfer to the new college or university. The new college or university can issue an I-20 when the transfer release date has past.

Form below-on page 3



## **PROCEDURES FOR TRANSFER OUT STUDENTS IN INITIAL STATUS**

**(Students who have not arrived on SIUC)**

**The Immigration and Customs Enforcement – ICE – Web Site suggests that the procedures for transferring international students in Initial Status may be modified so that the student is no longer required to appear on their campus before the transfer to another university.**

**SIUC will use the following procedures for all students in Initial Status who wish to transfer to another university before they arrive at SIUC.**

**Transferring from SIUC to another university if the student does not appear on the Carbondale campus:**

- 1. A letter or e-mail message from the DSO from the receiving university will provide International Programs and Services (IPS) with a letter or an e-mail message indicating:
  - a. That the student wishes to transfer from SIUC to their university**
  - b. That they have seen the original immigration documents from the student and have attached or faxed said documents**
  - c. The Transfer Release Date****
- 2. Required copies may be scanned and e-mailed to [issinfo@siu.edu](mailto:issinfo@siu.edu) or faxed to 618.453.7660
  - a. Signed I-20 from the new school – when issued**
  - b. Signed SIUC I-20 with Port of Entry stamp**
  - c. Passport – biographic information page**
  - d. F-1 Visa**
  - e. I-94 front and back****

**Transferring from another university to SIUC**

- 1. We will provide the above information for students in Initial Status that arrive at SIUC on an I-20 from another university who wish to transfer to SIUC.**

# STUDENT AND EXCHANGE VISITOR SYSTEM RELEASE AUTHORIZATION



I AUTHORIZE Southern Illinois University Carbondale to release my SEVIS record to \_\_\_\_\_, allowing transfer to that institution. I request a release date of \_\_\_\_\_.

I understand that my file will automatically become the property of the new school as of the release date, and that SIUC will no longer have access to my record. A transfer request can be cancelled up to the release date, but once the date has passed, the new school has responsibility for the record. It is recommended that you not request the release from SIUC until you are definitely sure that you will transfer.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

 *Are you currently enrolled in the Center for English as a Second Language?*

*If so, you must have approval from CESL to transfer*

\_\_\_\_\_  
*CESL Adviser*

\_\_\_\_\_  
*Date*